



LORETO DAY SCHOOL
9, ELLIOT ROAD
KOLKATA – 700016.
E-mail : loretoelliot@gmail.com

NURSERY ADMISSION 2021 - 2022

GENERAL INFORMATION

1. Please read the 'General Information' carefully before filling in the Application form.
2. All entries should be made in **ENGLISH** and in **BLOCK LETTERS**.
3. This Application form is for the Nursery class **ONLY**.
4. **Application for Admission form will be available online from 1st September, 2020 to 20th September, 2020.**
The cost of the application form is ₹ 200/-, to be paid on-line, and hard copy of the receipt to be attached to the form.

The List of documents to be submitted in hard copy as well as soft copy at leradmission@gmail.com along with the Application for Admission Form is given below. Kindly strictly maintain the order stated below.

CHILD'S DOCUMENTS

1. **Proof of Age** : Municipal Corporation birth certificate.
For Catholic students - Municipal Corporation, Baptism certificate and a letter from the Parish Priest.
2. Child's Aadhaar Card (if available)
3. Proof of Blood group

PARENT'S DOCUMENTS

1. Aadhaar Card of both parents (both Mother & Father)
2. Preferred Proof of Address – Current Electricity Bill.
3. Post Card size Family photograph with White background (Mother, Father and child- with the child in between).
No tampering allowed.
4. Proof of income - Current salary statements of both parents (if both are working) / Current IT Return (if business)
5. If any sibling is studying in Loreto Day School, Elliot Road, then attach the Xerox copy of the current ID Card.
6. Payment receipt of ₹ 200/-.

Kindly submit a hard copy of the Application for Admission Form along with copies of the attachments in the drop box at Loreto Day School, 9, Elliot Road, Kolkata – 700016 from 1st September to 21st September, 2020 by 4:00 p.m. Courier services can be availed for the submission of the form (Hard copy)

- **Please take a careful note of the form number generated on the online application, as only the form numbers (not the names of the candidates) will be displayed on the website for the Interface meeting (Interview). Please note that such information will not be given from the school office.**
- **Please Note : The Application for Admission Form will stand cancelled in the following cases:**
 - a. Incorrect information
 - b. Recommendation letters
 - c. Hard Copy is not submitted.

The list of candidates for an Interactive session (Interview on Google Meet) will be displayed on the school website on 21st September, 2020 onwards (at 3:00p.m.). Please create a separate email id with your daughter's name for further communication.

Please do not make any enquiry before that.